

DDR-563-62

20 September 1962

MEMORANDUM FOR: Chairman, Financial Policy and Budget Committee

SUBJECT: Summary Minutes, Meeting of 22 August 1962

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1. Subject paper summarizes the minutes of the 22 August meeting. The Deputy Director (Research) was represented by [REDACTED] as alternate to the undersigned. However, it is desired that the following statements go on record as the comments of the DD/R:

2. Paragraph 2 a (2) states that the Financial Policy and Budget Committee is under commitment to reduce a temporary bulge in personnel ceiling by 1 November. It is recommended that the mechanism for accomplishing this be identified at the earliest possible opportunity in order that the components involved can have sufficient time to do their staff work.

3. Paragraph 2 a (3) implies that each major component, e.g., DD/R, is expected to do a sort of analysis between on-duty strength, allocated personnel ceilings, and head room. It is believed desirable that further amplification of this idea be disseminated as soon as possible.

4. Paragraph 2 b (3) (3) gives guidance to the Office of Personnel to prepare recommendations based on a policy decision which is fundamental to many funding areas. The DD/R cannot agree to having originating components budget items of common concern as this can be extended piecemeal to cover most any conceivable item. If it is decided as a matter of Agency policy that a certain specified set of common concern items be identified for future budgeting, this would be permissible, but piecemeal changes by budgeting components is not satisfactory.

5. This office has no further comment on other portions of the subject minutes.

O/DDR/EBGiller:mh

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EDWARD B. GILLER
Assistant Deputy Director
(Research)